



# BRIERCREST

## CHRISTIAN ACADEMY

### BCA Course Registration Schedule for 2021-2022, v1: Parents/Guardians Version

#### Values:

1. To provide a comprehensive and timely course selection process for all students, both new and returning.
2. To inform parents and students about relevant course options at each grade level in a specifically tailored process.
3. To run online registration during the summer of this particular year to enable us to outline course offerings according to the latest COVID-19 guidelines adopted by PSSD and by Briercrest.
4. To enable senior students to have priority access to secure placement in the courses they need to graduate.
5. To enable all students who register during the allocated days to have optimal access to their desired course selections.
6. To enable students at each grade level to have a specific window of time to access their online course registration.
7. To promote timely collection of important information (via online forms) from parents and students to allow advance preparation for students' arrival in the new school year.

#### Schedule for Online Registration:

| Date                 | Grade Group   |
|----------------------|---|
| Monday, August 9     | Grade 11: Online Course for Registration for Grade 12   |
| Tuesday, August 10   | Grade 10: Online Course Registration for Grade 11   |
| Wednesday, August 11 | Grade 9: Online Course Registration for Grade 10  |
| Thursday, August 12  | Grade 8: Online Course Registration for Grade 9   |
| August 13 - 27       | General Online Course Registration for all other new and returning students                                       |
| After August 27      | Online registration closed<br>Registration through conversation with BCA Admissions, Office and/or Administration |

#### Schedule for Online Form Submission:

All forms listed on the following page ***must be completed and submitted for each student, both new and returning, in order to open his/her access to online course registration.*** This should be done prior to **August 6 @ 9:00am** in order to gain timely access to your child's dedicated registration day. You may still submit forms and register online after this date but your access to the system will be granted in order of receipt. Please contact the office if you need assistance with this process: 306-756-3303; [bca@briercrest.ca](mailto:bca@briercrest.ca).

**Forms to be completed by **parents/guardians** for each student, both new and returning (click on link to access form):**

- ☐ [BCA School Registration Form, 2021-2022 \(Parents\)](#)
- ☐ From the Briercrest Financial Services Office: [BCA Payment Plan Agreement Form](#)
- ☐ *New students only:* [Request for Transfer of Student Records](#)

**Forms to be completed by **students**, both new and returning:**

(\*Students will need to access these links through the form emailed specifically to them OR posted on our [Course Planning web page](#).)

- ☐ BCA School Registration Form, 2021-2022 (Students)

### **Information Central:**

Check out <https://www.briercrestchristianacademy.ca/academics/courseplanning/>:

- ✓ Timetables
- ✓ Year schedules
- ✓ Course information
- ✓ Classes available at each grade level
- ✓ Courses and credits required for graduation
- ✓ Instructions for online course registration
- ✓ Career counseling