



CHS ATTENDANCE POLICY FOR BCS STUDENTS, v3

MANDATE: *What is our objective as a body of learning?*

At CHS, we value each student as an individual *and* as part of a community; we seek to recognize and to develop all aspects of their personhood with excellence, according to God's highest purpose for their "heart, soul, and mind."

1. PURPOSES:

- 1.1 This policy is intended to govern all cases of BCS-enrolled students taking one or more classes at CHS.
- 1.2 While allowing for necessary flexibility for their College program, we expect these students to attend all classes possible. We recognize that any absenteeism hinders students from receiving maximum benefit from their studies.
- 1.3 Such students are expected to be full participants in the class, and fulfill all assignments and test expectations.
- 1.4 Students over 18 yrs. of age, who have been out of secondary school for a year, have the option of challenging the departmental exam in a subject as an adult student. However, if a student registers at CHS, he/she is expected to abide by our academic policies.

2. PROCESS:

- 2.1 All such students must register with the Vice-Principal in advance, where possible. Generally no registration or class changes are allowed after one week past College registration.
- 2.2 Students must sign a 'contract' saying that they understand and accept the terms and expectations of enrollment.
- 2.3 Any aberration or adjustment must be cleared in writing well in advance (preferably as part of the original 'contract'), and authorized by the Vice-Principal and the teacher involved.

Such aberrations might include having to arrive or leave class early due to a

College class, adjustment of exam schedule, etc. Please remember that these absences are included in the total number.

- 2.4 Any difficulties that arise should be referred as quickly as possible to the Vice-Principal for solution.
- 2.5 All CHS attendance and academic policies apply



CHS ATTENDANCE POLICY FOR BCS STUDENTS, v2

CONTRACT

Student Name: _____

Course: _____ Instructor: _____

Special Considerations:

I understand and accept the terms of this policy, and the expectations of the course.

Student Name: _____ Date: _____

We accept the terms of this policy, and the expectations of the course.

Instructor: _____ Date: _____

Vice-Principal: _____ Date: _____

August 25, 2007
V2 August 14, 2008